



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend the Parish Council Meeting to be held on Monday 1st April 2019 at 7.30 pm at Claydon and Barham Village Hall to transact the business as set out below

AGENDA

1. QUESTIONS FROM THE PUBLIC
2. TO RECEIVE THE REPORTS OF THE COUNTY COUNCILLOR AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATION OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA
5. TO APPROVE THE MINUTES OF THE MEETING HELD ON 4th March 2019 (see attached)
6. WORKPLAN AND PLANNING LIST - see attached
 - a. Review of Workplan
 - b. Review of Planning List
 - c. To discuss any new planning applications received
7. REPORTS – Councillors to report on any meetings that they have attended since the last meeting
8. CORRESPONDENCE – to report to councillors on any correspondence recently received
9. FINANCE
 - a. Monthly Payments – to agree this month's payments
 - b. Monthly reconciliation – to approve March's bank reconciliations
 - c. Quarterly update of finances
 - d. End of year accounts 2018-2019
 - e. Internal audit
 - f. External audit
 - g. VAT refund claim 2018-2019
10. VILLAGE SIGN & BENCH MAINTENANCE – to discuss replacement of bench and repainting of sign
11. POLICY APPROVAL
 - a. Storage of Parish Council Records – as per NALC guidance
 - b. FOI Publication Scheme & Schedule of charges – to approve document
 - c. Complaints policy
12. PICNIC SITE UPDATE – to receive an update from the Chair & Clerk on progress to date and to agree next steps if required

Mrs J Culley
Parish Clerk

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