



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend the Annual General Meeting to be held on Monday 15th May 2023, 7.00pm at Barham Church Hall, to transact the business as set out below.

AGENDA

1. **ELECTION OF CHAIRMAN – TO RECEIVE NOMINATIONS**
2. **ELECTION OF VICE CHAIRMAN – TO RECEIVE NOMINATIONS**

OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors also.

3. **APOLOGIES FOR ABSENCE**
 - a. To Receive Apologies for Absence
 - b. Parish Council to give Consent/Non Consent to Absence
4. **COUNCILLORS DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda.
 - b. Councillors to Review their Declaration of Interests annually and to submit Election Expenses Forms back to the District Council
5. **TO REVIEW AND APPOINT PARISH COUNCIL REPRESENTATIVES;**
 - a. Claydon & Barham Village Hall Committee
 - b. Community Trust (Claydon & Barham Community Centre)
 - c. Recreation Ground Committee
 - d. Parish Liaison/MSDC Meetings
 - e. Suffolk Association of Local Councils (SALC)
 - f. Babergh East, Police & Parish Forum
 - g. Planning
 - h. Finance
6. **TO APPROVE THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON TUESDAY 18TH APRIL 2023** (see attached)
7. **WORKPLANS AND PLANNING LIST**
 - a. Review of Workplans
 - b. Review of Planning List & To Discuss any new Planning Applications Received
8. **FINANCE**
 - a. Monthly Payments – to agree the payments for January, February March and April 2023
 - b. Monthly reconciliation – to approve April's bank reconciliations
 - c. Spend Against Budget for the Previous Financial Year ending 31st March 2023
 - d. Report from the Internal Auditors, Heelis & Lodge on the End of Year Accounts 2022-2023
 - e. Approval of the End of Year Accounts 2022-2023
 - f. To Approve New Councillor Cheque Signatories and Online Banking Authorisations
 - g. Street Cleaners – National Wage Increase
 - h. Contributing Third Party (CTP) Payment – SUEZ grant
9. **REPORTS** – Councillors to report on any meetings that they have attended since the last meeting
10. **NEW KEY HOLDER NEEDED FOR KIRBY RISE PLAY AREA**
11. **NEW KEY HOLDER NEEDED FOR BARHAM COUNTRY PARK**
12. **CORRESPONDENCE** – to report to councillors on any correspondence recently received
13. **DATE OF NEXT MEETING**

Mrs M Thurston – CILCA Parish Clerk 9th May 2023