



## BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend a Parish Council Meeting to be held on Monday 30<sup>th</sup> January 2023, 7.00pm, at Barham Church Hall, to transact the business as set out below.

**OPEN FORUM.** Members of the public are invited to give their views and question the Parish Council on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors.

### AGENDA

1. **APOLOGIES FOR ABSENCE**
  - a. Apologies for absence
  - b. Consent/non consent to absence
2. **COUNCILLOR DECLARATION OF INTERESTS**
  - a. Declaration of interests with regards to any item on the agenda
3. **TO APPROVE THE MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 14<sup>th</sup> NOVEMBER 2022**
4. **WORKPLAN AND PLANNING LIST**
  - a. Review of Workplan
  - b. Review of Planning List & To Discuss any new Planning Applications Received
5. **TO CO-OPT A NEW MEMBER ONTO THE PARISH COUNCIL**
6. **TO CONSIDER CHANGING THE NAME OF BARHAM PICNIC SITE TO “BARHAM COUNTRY PARK”**
7. **FINANCE**
  - a. Monthly Payments – to agree the payments for December & January
  - b. Monthly reconciliation – to approve November & December bank reconciliations
  - c. Q3 spend against budget
  - d. To Consider an additional donation of £250 to the Church towards running costs of fuel & servicing
  - e. To Consider a donation to the 1<sup>st</sup> Claydon Scout Group towards paint and new display boards
  - f. To Approve the List of Regular Payments which need to be Paid Outside of Meetings 2023-2024
  - g. To Consider Applying for a Debit Card for the Clerk to use when making Transactions on behalf of the Parish Council (currently uses her own personal card)
  - h. Thank You Letters Received from recent Donations granted by the Parish Council
8. **TO CARRY OUT THE ANNUAL APPROVAL OF STATUTORY ITEMS**
  - a. To Approve the Internal Auditor, Heelis & Lodge to carry out the audit of the end of year accounts - April 2022 to March 2023
  - b. To Review the Asset Register
  - c. To Approve All Risk Assessments – Property, GDPR & General
  - d. To Review Financial Orders & Standing Orders
  - e. To Review the Internal Control Statement

**9. REPORTS – Councillors to report on any meetings that they have attended since the last meeting.**

Village Hall – Cllr Brenda Mitchell

Community Trust – Cllr Oliver Wastell

Recreation Ground Committee – Cllr Wayne Allan.

**10. CORRESPONDENCE – to report to councillors on any correspondence recently received**

- a. BMSDC to Consider Suitable Road Names for the New Development at Land North West Of Church Lane Barham Suffolk.**

**11. DATE OF NEXT MEETING**

**Mrs M Thurston - CILCA  
Parish Clerk 18<sup>TH</sup> January 2023**

**Barham Parish Council, 19 Stanhope Close, Snape, Suffolk, IP17 1RH  
Parish Clerk: Mrs Melanie Thurston, Tel: 07837528187 Email: [barhampc@outlook.com](mailto:barhampc@outlook.com)  
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