



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend a Parish Council Meeting to be held on Tuesday 27th June 2023, 7.00pm, at Barham Church Hall, to transact the business as set out below.

OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Public are limited to 3 minutes each and will last no longer than 20 minutes. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - a. Apologies for absence
 - b. Consent/non consent to absence
2. **COUNCILLOR DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda
 - b. Dispensation to be considered under 13h of standing order to allow Cllrs Wooltorton, Mitchell, Lesley, G Head, B Head and Cornish to be allowed to vote Other Registrable Interests relating to Barham Country Park, to May 2024, as they are all on the charity Barham Picnic Site Community Project.
3. **TO APPROVE THE MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 15th MAY 2023**
4. **MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING, WORKPLAN AND PLANNING LIST**
 - a. Matters Arising – Key holder for Kirby Rise play area, or to be permanently unlocked?
 - b. Review of Workplan
 - c. Review of Barham Country Park Workplan and update on expenditure to date, also looking to the future of the park.
 - d. Review of Planning List & To Discuss any new Planning Applications Received, including DC/23/01565 MUGA planning application for the Country Park DC/23/0281 playground/open spacing/landscaping conditions
5. **TO CONFIRM THE FOLLOWING PARISH COUNCIL REPRESENTATIVES**
 - a. Recreation Ground Committee representative
 - b. Footpath representative
6. **COMMUNITY SPEED WATCH VOLUNTEERS, TRAINER AND LEADER NEEDED.**
To ascertain where cameras are for speed watch are and discuss a forward plan how to re-establish.
7. **KIRBY RISE ANNUAL PLAY INSPECTION REPORT – Carried out by David Bracey and to consider using another agency to inspect in the future.**
8. **FINANCE**
 - a. Monthly Payments – to agree the payments for May
 - b. Monthly reconciliation – to approve May bank reconciliation
 - c. To reconsider the budget and accounts for this financial year 2023-24
 - d. To inform councillors of money available after recurring expenses paid 2023-2024

- e. To consider and agree the previous Chairman's request for outstanding Chairmans's allowance and payment for storage of Parish Council documents.
 - f. Contributing Third Party (CTP) Payment £2875 – SUEZ grant
 - g. VAS & SIDs to purchase new padlocks, keys and download device
 - h. Street Cleaners, annual pay increase.
 - i. David Bracey, Kirby Rise Annual Play Inspection – Invoice to pay
 - j. Grant application to BMSDC Community Grant Funding for playground equipment in Barham Country Park
9. TO SET UP A WORKING PARTY TO REVIEW THE JOB DESCRIPTION OF THE STREET CLEANERS TO ENSURE COMPLYING WITH THE GRANT PROVIDED BY BMSDC
 10. TO AGREE A PROCEDURE WHO CAN ISSUE JOBS TO THE VILLAGE MAINTENANCE MAN
 11. TO AGREE WHO WILL TAKE ON THE RESPONSIBILITY OF MOVING THE SPEED INDICATOR DEVICES (SID) AROUND THE VILLAGE AND HOW OFTEN.
 12. COMMUNITY LAND AT THE PROPOSED NEW DEVELOPMENT ON NORWICH ROAD, TO DISCUSS WHAT THIS COULD BE USED FOR.
 13. REPORTS – Councillors to report on any meetings that they have attended since the last meeting.
 14. CORRESPONDENCE – to report to councillors on any correspondence recently received
 15. DATE OF NEXT MEETING AND TO AGREE FORTHCOMING MEETING DATES
7th AUGUST, 18th SEPTEMBER, 30th OCTOBER & 4th DECEMBER 2023 *provisional*.

Mrs M Thurston - CILCA
Parish Clerk 19th June 2023