



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend a Parish Council Meeting to be held on Monday 20th January 2025, 7.00pm, at Barham Church Hall, to transact the business as set out below.

There will be NO OPEN FORUM at this meeting. Members of the public may not take part in the Parish Council meeting. Any involvement of the public will be at the discretion of the Chairman.

To receive reports from County Councillor Chris Chambers and District Councillors David Penny & John Whitehead.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - a. Apologies for absence
 - b. Consent/non consent to absence
2. **COUNCILLOR DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda.
3. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th DECEMBER 2023**
4. **MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING;**
 - a. Workplan
 - b. Update on the move to barhamparish.gov.uk
5. **TO CO-OPT A NEW MEMBER ONTO BARHAM PARISH COUNCIL**
6. **REVIEW OF PARISH COUNCIL PLANNING LIST DISCUSS NEW PLANNING APPLICATIONS RECEIVED**
7. **FINANCE**
 - a. Monthly Payments – to agree the payments for November & December
 - b. Monthly Reconciliation – to approve the December bank reconciliation
 - c. Spend Against Budget – Quarter 3, October to December
 - d. To Discuss the Allocation of CIL Funding
8. **TO CARRY OUT THE ANNUAL APPROVAL OF STATUTORY ITEMS**
 - a. To Approve the Internal Auditor, Heelis & Lodge to carry out the audit of the end of year accounts - April 2024 to March 2025
 - b. To Review the Asset Register
 - c. To Approve All Risk Assessments – Property, GDPR & General
 - d. To Review Financial Orders & Standing Orders
 - e. To Review the Internal Control Statement
9. **Annual Inspection of the Kirby Rise play area, carried out by ROSPA**
10. **To Consider Barham carrying out a Neighbourhood Plan**
11. **REPORTS – Councillors to report on any meetings that they have attended since the last meeting.**
12. **DATE OF FORTHCOMING MEETING – Monday 17th March 2025**

Mrs M Thurston – CILCA Parish Clerk

13th January 2025