



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend the Annual General Meeting to be held on Monday 18th May 2026, 7.00pm at Barham Church Hall, to transact the business as set out below.

AGENDA

1. **ELECTION OF CHAIRMAN – TO RECEIVE NOMINATIONS**
2. **ELECTION OF VICE CHAIRMAN – TO RECEIVE NOMINATIONS**
OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Public are limited to 3 minutes each and will last no longer than 20 minutes. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors.
3. **APOLOGIES FOR ABSENCE**
 - a. To Receive Apologies for Absence
 - b. Parish Council to give Consent/Non Consent to Absence
4. **COUNCILLORS DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda.
 - b. Councillors to Review their Declaration of Interests annually.
5. **TO REVIEW AND APPOINT PARISH COUNCIL REPRESENTATIVES;**
 - a. Claydon & Barham Village Hall Committee - Vacant
 - b. Community Trust (Claydon & Barham Community Centre) – Currently Cllr P Fenn
 - c. Recreation Ground Committee – Currently Cllr T Carr
 - d. Suffolk Association of Local Councils (SALC) – Currently the Chairman & Clerk
 - e. Planning – Currently the Vice Chairman
 - f. Finance – Currently Cllrs Mitchell & Lesley
6. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16th MARCH 2026**
7. **MATTERS ARISING FROM THE LAST MEETING AND REVIEW OF WORKPLAN**
To include Community Self Help Scheme – Suffolk County Council
8. **REVIEW OF PARISH COUNCIL PLANNING LIST DISCUSS NEW PLANNING APPLICATIONS RECEIVED**
9. **TO CO-OPT A NEW MEMBER ONTO BARHAM PARISH COUNCIL**
10. **FINANCE**
 - a. Monthly Payments – to agree the payments for March and April 2026
 - b. Monthly reconciliation – to approve April's bank reconciliations
 - c. Spend Against Budget for the Previous Financial Year ending 31st March 2026
 - d. Report from the Internal Auditors, Heelis & Lodge on the End of Year Accounts 2025-2026
 - e. Invoice from Heelis & Lodge – Internal Audit Fee
 - f. Approval of the End of Year Accounts 2025-2026
 - g. To consider a one off contribution to NSK for £150, due to the increase in fuel prices. Fuel used to carry out the grass cutting in the village.
 - h. Thank You letter received from Claydon & Barham Good Neighbour Scheme – Donation
11. **NEW DATA PROTECTION POLICY TO ADOPT**
12. **REPORTS** – Councillors to report on any meetings that they have attended since the last Parish Council meeting
13. **DATE OF PARISH COUNCIL MEETINGS 2026 – 27th July, 21st September, 16th November 2026**

Mrs M Thurston – CILCA Parish Clerk

5th May 2026

Barham Parish Council, 19 Stanhope Close, Snape, Suffolk, IP17 1RH
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