



## BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend a Parish Council Meeting to be held on Monday 19<sup>th</sup> January 2026, 7.00pm, at Barham Church Hall, to transact the business as set out below.

**OPEN FORUM.** Members of the public are invited to give their views and question the Parish Council on agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Public are limited to 3 minutes each and will last no longer than 20 minutes. Members of the public may not take part in the Parish Council meeting itself.

To receive reports from County Councillor Chris Chambers and District Councillors David Penny & John Whitehead.

### AGENDA

1. **APOLOGIES FOR ABSENCE**
  - a. Apologies for absence
  - b. Consent/non consent to absence
2. **COUNCILLOR DECLARATION OF INTERESTS**
  - a. Declaration of interests with regards to any item on the agenda.
3. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24<sup>th</sup> NOVEMBER 2025**
4. **MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING TO INCLUDE WORKPLAN And Barham Website Accessibility - Update**
5. **TO CO-OPT A NEW MEMBER ONTO BARHAM PARISH COUNCIL**
6. **REVIEW OF PARISH COUNCIL PLANNING LIST DISCUSS NEW PLANNING APPLICATIONS RECEIVED**  
 To include: DC/25/05114 – Land At Field Quarry (Also known as Masons Quarry) Bramford Rd, Great Blakenham, IP6 0XJ  
 DC/25/05361 – Barham Lakes, Pesthouse Lane, Barham, IP6 0RF  
 DC/25/05572 – 2 Sorrel Close, Barham, IP6 0SP
7. **FINANCE**
  - a. Monthly Payments – to agree the payments for November & December
  - b. Monthly Reconciliation – to approve the December bank reconciliation
  - c. Spend Against Budget – Quarter 3, October to December
  - d. To Approve the Transfer of Funds from the Business Account into the Current Account
8. **TO CARRY OUT THE ANNUAL APPROVAL OF STATUTORY ITEMS**
  - a. To Approve the Internal Auditor, Heelis & Lodge to carry out the audit of the end of year accounts - April 2025 to March 2026
  - b. To Review the Asset Register
  - c. To Approve All Risk Assessments – Property, GDPR & General
  - d. To Review Financial Orders & Standing Orders
  - e. To Review the Updated Internal Control Statement
9. **ANNUAL INSPECTION OF THE KIRBY RISE PLAY AREA, CARRIED OUT BY ROSPA**
10. **REPORTS – COUNCILLORS TO REPORT ON ANY MEETINGS THAT THEY HAVE ATTENDED SINCE THE LAST MEETING.**
11. **DATE OF FORTHCOMING MEETINGS – 16<sup>th</sup> March, 18<sup>th</sup> May Annual Parish Meeting followed by Annual General Meeting. 27<sup>th</sup> July, 21<sup>st</sup> September, 16<sup>th</sup> November 2026**

Mrs M Thurston – CILCA Parish Clerk

12<sup>th</sup> January 2026

Barham Parish Council, 19 Stanhope Close, Snape, Suffolk, IP17 1RH  
 Parish Clerk: Mrs Melanie Thurston, Tel: 07837528187 Email: [clerk@barhamparish.gov.uk](mailto:clerk@barhamparish.gov.uk)  
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