

## **BARHAM PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 2<sup>nd</sup> DECEMBER 2019**

**PRESENT:** S. Carr, G. Musson, N. Cooper, D. Milward, W. Allan, J. Lea, County Councillor J. Field and District Councillor J. Whitehead.

**In Attendance:** Clerk, Mrs J Culley

#### **1.12 QUESTIONS FROM THE PUBLIC**

Simon Bailey from the Enforcement Team at MSDC was in attendance for any questions regarding Shrubland Hall and other enforcement issues raised prior to the meeting.

There was one member of the public present to raise concerns over planning and enforcement with Simon Bailey.

#### **2.12 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS**

Councillor Field provided a report in advance of the meeting (see file).

Councillor Whitehead provided a short verbal report, as there had been no public meetings or decisions made due to the period of purdah. MSDC will be providing free swimming again between 20<sup>th</sup> December 2019 and the 5<sup>th</sup> January 2020 and there has been fines for fly tipping work in Stowupland.

**3.12 APOLOGIES:** A. Deveney

#### **4.12 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA**

There were no declarations given.

**5.12 MINUTES** of the meeting of 7<sup>th</sup> October were approved and signed.

#### **6.12 WORKPLAN & PLANNING LIST**

a. Workplan: -

- Councillor Carr gave an update regarding the installation of speed sign poles. Suffolk Highways are not responding to emails from the clerk. Clerk to chase again as we require correct details for Church Lane Location and acknowledgement that Sandy Lane location is approved.
- Simon Bailey from MSDC Enforcement Team was in attendance regarding Shrubland Hall – Councillors asked robust questions but were not always happy with answers provided.
- Councillor Carr submitted the missing Barham sign near Boathouse Cottages as a member of the public rather than as the council so Councillor Carr will re-submit the request with Suffolk Highways, as the Chairman of Barham Parish Council.

b. Planning List: -

The clerk informed the council of the following applications: -

**185/6/17** – proposed development of 270 houses off Barham Church Lane

**DC/18/00861** – erection of 74 dwellings off Ely Road

*The above applications appeared back via the planning portal as a re-consultation. Councillors discussed this and were in agreement that no major changes to highways issues had been resolved and with no other changes the parish council were still objecting to these planning applications. Chairman and clerk to prepare the submission for the planning portal.*

**DC/18/05523** – Erection of 1no. dwelling with detached garage and creation of vehicular access and parking (revised scheme to approval 1844/17) - Land North of, 3 Lower Farm Cottages, Norwich Road, Barham with additional planning application **DC/19/01552** - Change of use of agricultural land

to sui generis use for dog kennels and dog training including erection of kennels – *this was discussed with Simon Bailey from MSDC Enforcement Team and due to the submission of a retrospective planning application, no breach of planning control had taken place and therefore no action would be taken.*

c. Applications: -

The clerk informed councillors of the following new planning application consultation requests: -

**DC/19/05314** – change of use of land and erection of 1 dwelling with garage/cart lodge, stables and landscaping; siting of temporary static caravan during construction at land south of Pesthouse Lane, Barham. *The council have no objections to this application*

**DC/19/05315** – change of use of land and erection of 1 dwelling with associated landscaping at land south of Pesthouse Lane, Barham. *The council have no objections to this application*

**DC/19/05480** – changes to windows on front elevation at 5 Winchester Gardens, Barham, IP6 0BL. *The council have no objections to this application*

Also, to note, that outline planning permission had been granted for the following applications: -

**0085/17** – erection of 20 dwellings including 7 affordable homes (with appearance, landscaping layout and scale forming reserved matters) resubmission of application 2113/16 at land at Norwich Road, Barham

**DC/19/00865** – (all matters reserved) erection of 2 semi-detached houses and 1 detached bungalow at land adjacent to Thornley, The Crescent, Barham

Then, to note that planning permission had been granted for the following application: -

**DC/19/05025** – erection of a single storey front extension at 4 Eddowes Road, Barham, IP6 0BD

And lastly to note, consent had been given for the following application: -

**DC/19/04341** – tree works subject to tree preservation order (MS301/T1) at Barham and Claydon Surgery, Kirby Rise, Barham, IP6 0AS

## **7.12 REPORTS**

Councillor Musson provided a report for the Claydon & Barham Village Hall meeting in advance of the meeting.

Councillor Lea provided the minutes from the latest Babergh East Police & Parish Forum in advance of the meeting.

## **8.12 CORRESPONDENCE**

Councillor Carr raised the discussion about the request from the Village Hall Committee for funding towards a Defibrillator at the village hall. Councillors have agreed to have 2 representatives hold a meeting with representatives from Claydon to discuss this, as both parishes would like to consider funding but unsure of the location.

The council received an email from Suffolk Highways regarding Christmas street lighting. The council have agreed to keep the street lights on all night on Christmas Eve and New Year's Eve, which is the same as any street lamps owned by Suffolk County Council.

The clerk received an acknowledgment letter from BMSDC regarding the council's submission for the Joint Local Plan consultation.

The clerk forwarded the December Suez newsletter to councillors for their information.

The council have received a membership certificate for Community Action Suffolk for another year.

Henley Community Centre emailed to ask if they can put a banner up at the bottom of Church Lane to advertise their village pantomime for the next 3 weeks. Clerk to reply to let Henley know that councillors have agreed to this.

## **9.12 FINANCE**

- a. Monthly payments – It was agreed to sign cheques to the value of £707.71 – for the full list of payments (see payment schedule document on file). The Clerk also informed the council that the second quarter cleansing grant funding had been received in the bank. This was noted.
- b. The Clerk provided the council with September and October’s bank reconciliations and online statements for the community and business savings accounts. These were noted and approved by the council.
- c. The Clerk provided the Council with the final budget proposal for 2020/21. The councillors discussed an increase in line with rises from SALC and MSDC services with a vote of 5 in favour and 1 not in favour the council have approved a 3% raise on last year’s precept total of £27,290.00.
- d. The Clerk completed the precept application form for 2020/2021 totalling £28,108.70. This was agreed, signed and witnessed accordingly

## **10.12 PCSO**

Councillors agreed to fund a PCSO on a pro rata basis with Great Blakenham and Claydon Parish Councils. It was further agreed that Barham could only afford to work with at least 1 other parish council as it had insufficient budget to go it alone with the recruitment of a PCSO.

## **11.12 ADVERTS AT THE END OF CHURCH LANE**

Following installation of the signs at Church Lane the councillors have agreed that advertising could be placed at the end of Barham Church Lane by organisations based in Barham and surrounding villages, as well as other organisations who provide services to those living in the parish of Barham.

## **12.12 MEETING SCHEDULE**

The amended meeting schedule for 2020 was provided in advance of the meeting.

Further discussions over the schedule resulted in councillors agreeing to hold the Annual Parish Meeting and the Annual Council Meeting on the same night. The date for both meetings would be Monday 11<sup>th</sup> May 2020. Clerk confirmed this was ok as long as there was a break between the meetings so it was agreed to start the APM at 7pm and the ACM at 7.45pm. The clerk will update the schedule and resend to all councillors.

Councillor Musson raised concerns about the time span between some full council meetings this was noted and a decision was made that this would be trialled for the coming year and the council can then review towards the end of the year.

## **13.12 PICNIC SITE UPDATE**

Following October’s meeting the council have received quotes back from 2 of the 3 Solicitors contacted. Councillor Carr proposed Birkett’s due to the information provided, councillors were all in favour and agreed to instruct Birkett’s solicitors. Clerk to organise a meeting for the Councillor Carr and the herself to meet with Birkett’s.

Chairman .....

Date .....