

BARHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 7th JANUARY 2019

PRESENT: S. Carr, G. Musson, D. Milward, W. Allan, J. Lea, County Councillor J. Field and District Councillor J. Whitehead. **In Attendance:** Clerk, Mrs J Culley

1.1 QUESTIONS FROM THE PUBLIC

There was one member of the public present who provided the council with an update on their planning application which was briefly discussed by councillor.

2.1 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS

Councillor J. Field's report was presented at the meeting (see file).

Councillor J. Whitehead gave a verbal report at the meeting but would forward the written report for reference (see file).

3.1 APOLOGIES: Apologies were sent by A. Deveney, N. Cooper and District Councillor J. Caston

4.1 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA

Councillor Milward declared an interest in planning application DC/18/05523.

5.1 MINUTES of the meeting of 3rd December were approved and signed.

6.1 WORKPLAN & PLANNING LIST

a. Workplan: -

- The council have received the localities funding for the speed sign. The clerk will ask highways about pole installation and ask Henley Clerk about the details for the company they used for their signs.
- As Shrubland Park is still an issue and no signs of any enforcement being made the council have agreed to write to Historic England and the Suffolk Preservation Society to see if they would be willing to take a look at the site. The council have also asked District Councillor Whitehead to liaise with MSDC with regard to providing Barham with a report of their findings and actions to date.

b. Planning List: -

There was no update available for the following applications: -

DC/18/00861 – erection of 74 dwellings off Ely Road.

0085/17 - erection of 20 dwellings including 7 affordable homes (with appearance, landscaping layout and scale forming Reserved Matters) (resubmission of application 2113/16). Land Between Norwich Road and Pesthouse Lane Barham

DC/18/02758 – application under Section 73 of the Town and Country Planning Act to vary or remove Condition 2 (Approved Plans and Documents) and Condition 3 (Highways - Access Layout) **relating to 0928/17** – erection of 10 dwellings with associated landscaping. Land Off Norwich Road, Barham.

The clerk provided an update for the following application: -

1856/17 – proposed development of 270 houses off Barham Church Lane – *This application was received as a re-consultation on 03.01.2019 due to revised plans and supporting information relating to site layout, landscaping and ecology. The clerk had asked MSDC for an extension to the date for comments, as the council had only been given 2 weeks but awaiting a call back. The council have agreed to engage an independent planner to review the plans on behalf of Barham.*

c. Applications: -

DC/18/05523 – Erection of 1no. dwelling with detached garage and creation of vehicular access and parking (revised scheme to approval 1844/17) - Land North of, 3 Lower Farm Cottages, Norwich Road, Barham. *Councillor Milward left the meeting for this item and after discussion the council agreed that the clerk will make comments on the application similar to those previously raised for this site. The clerk was asked to raise concerns over the development currently taking place in regards to kennels and other building works.*

7.1 REPORTS

Councillor Allan provided the council with an update on the Community Centre. The trust is currently working with Mid Suffolk District Council in trying to obtain funds that were initially agreed by developers Bellway when the Hazel Rise development was granted. These funds would be of huge benefit towards the maintenance of the community centre.

8.1 CORRESPONDENCE

The clerk informed the council that Barham would be providing the venue for the Police & Parish Forum on Wednesday 19th June at 7.30pm.

The clerk informed the council that they had received an email from BMSDC regarding sharing communications with the parish council's local magazine. The council discussed this and agreed that as there were several parish councils in the area that all use the same publication that rather than seeing the same information shared multiple times that BMSDC should consider liaising with the InTouch publication about securing their own space. The clerk was asked to reply to the email and provide contact details for the InTouch editor.

The clerk informed the council that there were issues with the ongoing support for the parish website. The council asked the clerk to work with the Claydon clerk to agree what was needed and then the council could discuss costings for someone to take this role on and then advertise the position.

The clerk raised villages signs at the request of Councillor Musson. He would like consideration for an updated Barham village sign as well as installing signs for Beware of Deer due to the increase in dead deer lying on the road side. The council have asked the clerk to write both SCC and MSDC to see if the parish council can do this and whether they have any objections.

9.1 FINANCE

- a. Monthly payments – It was agreed to sign cheques to the value of £1742.87 – for the full list of payments (see payment schedule document on file).
- b. The Clerk provided the council with December's bank reconciliation and online statement. This was noted and approved by the council.
- c. The Clerk provided the Council with the quarterly summary report for the Parish's accounts. This was noted and approved by the council.
- d. The clerk left the meeting for this item. The council discussed the April 2019 national salary rates and agreed to the pay increase for the clerk. The clerk was asked to inform SALC payroll.
- e. The council agreed to defer discussions for the Payroll Service Level Agreement until February's meeting due to insufficient time left.
- f. The council agreed to defer discussions for donation requests until February's meeting due to insufficient time left.
- g. The council agreed to defer discussions for purchase of new waste bins until February's meeting due to insufficient time left.
- h. The Clerk provided the Council with the final budget proposal for 2019/20. A change of £500 taken from neighbourhood plan and placed in the employment costs to allow for pay scale raise in April 2019. The council have approved this. Clerk completed the precept application form, which was agreed, signed and witnessed accordingly.

10.1 RISK ASSESSMENT DOCUMENT

This item on the agenda has been placed on hold to be discussed at February’s Committee Meeting.

11.1 ASSET REGISTER DOCUMENT

This item on the agenda has been placed on hold to be discussed at February’s Committee Meeting.

12.1 SPEED LIMITS

Following discussions regarding the 40mph speed limit through the village the council have agreed that they would like to see this reduced to 30mph to be consistent with the rest of the village. County Councillor Field has agreed to ascertain how the council can progress this with Suffolk County Council.

13.1 PICNIC SITE UPDATE

Councillor S. Carr was able to update the councillors on the latest communications regarding the picnic site and Claydon Football Club (see confidential document).

Chairman

Date