

BARHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 3rd JUNE 2019

PRESENT: G. Musson, J. Lea, N. Cooper, D. Milward, W. Allan, and County Councillor J. Field
In Attendance: Clerk, Mrs J Culley

The meeting was chaired by Vice Chairman G. Musson

1.6 QUESTIONS FROM THE PUBLIC

There were two members of the public present who asked questions relating to concerns over a planning application and speed limits within the village.

2.6 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS

Councillor J. Field's report was presented at the meeting (see file).

As Councillors Whitehead and Passmore were not in attendance no report was presented. The councillors have asked the clerk to contact the district councillors to ask for a report.

3.6 APOLOGIES: Apologies were sent by S. Carr and A. Deveney.

4.6 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA

Councillor Milward declared an interest in planning application DC/19/02106.

5.6 MINUTES of the meeting of 13th May were approved and signed.

6.6 WORKPLAN & PLANNING LIST

a. Workplan: -

- Due to no District Councillors present at the meeting, the councillors have asked the clerk to contact them and ask for any updates on the items of the workplan that they were providing the council with feedback for.
- The survey for the Joint Neighbourhood Plan was placed as an insert in June's edition of the InTouch magazine.
- The council wrote to Raggle Taggle to offer him the contract for repainting of the village sign and bench, and awaits his acknowledgment and timeframe for completing the job.

b. Planning List: -

There were updates available for the following applications: -

1856/17 – proposed development of 270 houses off Barham Church Lane – *see item 7.6 below*

DC/18/00861 – erection of 74 dwellings off Ely Road – *see item 7.6 below*

DC/18/02758 – application under Section 73 of the Town and Country Planning Act to vary or remove Condition 2 (Approved Plans and Documents) and Condition 3 (Highways - Access Layout) **relating to 0928/17** – erection of 10 dwellings with associated landscaping. Land Off Norwich Road, Barham. – *the vice chairman was able to let councillors know that there had been no interest in purchasing the site and Taylor Wimpey would be deciding how to move forward with the site.*

DC/18/05523 – Erection of 1no. dwelling with detached garage and creation of vehicular access and parking (revised scheme to approval 1844/17) - Land North of, 3 Lower Farm Cottages, Norwich Road, Barham with additional planning application **DC/19/01552** - Change of use of agricultural land to sui generis use for dog kennels and dog training including erection of kennels – *unfortunately, Councillor Passmore was not in attendance to report any findings. Councillors requested an update for July's meeting.*

c. Applications: -

Councillor Milward left the meeting at this time.

DC/19/02106 – erection of a detached two storey dwelling to be built on land at 1 Lower Farm Cottages, Norwich Road, Barham – *The council have no objections to the application.*

Councillor Milward returned to the meeting at the conclusion of discussion regarding the above application.

DC/19/02451 – erection of a detached garage/store at Bells Cross Cottage, Bells Cross Road, Barham – *The council have no objections to this application.*

DC/19/01281 – erection of 9 bungalows at land East of Exeter Road, Claydon – *the clerk informed councillors that they had received notification that this application had been withdrawn and would no longer be determined by the district council.*

7.6 REPORTS

Councillor Allan has a Claydon & Barham Community Centre meeting on 7.6.19

Councillor Lea provided a written report for the Babergh East Police and Parish Forum, which he circulated prior to the meeting. The councillors discussed publishing the details of the next meeting that is being hosted on Wednesday 19th June at 7.30pm in the Claydon & Barham Village Hall. The clerk will add a news item to the website and place a notice on the noticeboards.

The clerk and vice chairman gave feedback following a meeting with MSDC and Claydon and Whitton Rural Parish Council regarding traffic issues arising from the proposed developments. The developers for the proposed developments in both villages will be researching concerns raised by the parish councils and will provide an update in due course.

8.6 CORRESPONDENCE

The clerk informed councillors that the waste plant at Great Blakenham had offered to attend a meeting or answer any questions the parish council may have regarding their plans to increase capacity at the plant. The councillors would like to take the opportunity to have a representative attend a parish meeting and have asked the clerk to contact the Suez Community Liaison Manager to arrange this for September or October.

The clerk presented the councillors with the work schedule costs from Suffolk Legal for agreement to be paid in July. The chair of the meeting asked the clerk to confirm this with the chairman following his return from holiday.

The clerk confirmed that Suffolk Highways had been contacted to confirm that the parish council's street lights will work under the same schedule as Suffolk Highways to work consistently with their changes.

9.6 FINANCE

- a. Monthly payments – It was agreed to sign cheques to the value of £1056.81 The council also noted the cheques signed out of meeting totalling £1165.81 – for the full list of payments (see payment schedule document on file).
- b. The Clerk provided the council with May's bank reconciliations and online statement. This was noted and approved by the council.
- c. The Clerk presented the Council with the annual governance statement for 2018/19 annual return. This was duly signed by the Chair of the meeting and the Clerk
- d. The Clerk presented the Council with the Accounting statements for 2018/19 annual return completed and signed by the RFO/Clerk on the 13th May 2019. This was duly noted by the council and then signed by the Chair of the meeting.
- e. The chair of the finance committee gave the councillors an update from the last finance committee meeting. He informed the councillors that there will be a proposal for new meeting dates/days for 2020.

- f. The clerk informed the council that Internal Auditors (SALC) had returned their completed report for the annual governance and accountability return form 2018/2019. The clerk explained that following a discussion with the internal auditor that although the clerk had acted on the external audit report findings from last year in respect of completing the AGAR form for 2018/19 that best practice would be to also reflect this in the bank reconciliations and end of year accounts paperwork. In light of this, the clerk presented the council with the restated end of year accounts for 2018/2019 and the bank reconciliations for March and April 2018. These were duly noted as a true and accurate record of the parish's accounts and then signed by the chair of the meeting.

10.6 PICNIC SITE UPDATE

The clerk was able to update the councillors on the latest communications regarding the picnic site and Claydon Football Club (see confidential document).

Chairman

Date