

BARHAM PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD AT CLAYDON & BARHAM VILLAGE HALL ON MONDAY 20th MAY 2019

PRESENT: S. Carr, J. Lea & D. Milward. In Attendance J. Culley, Parish Clerk/RFO

1.5 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

2.5 APOLOGIES: A. Deveney

3.5 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillors signed their declaration of acceptance of office forms and they were witnessed by the proper officer of the Parish Council.

4.5 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA

There were no declarations given.

5.5 MINUTES of the meeting of 4th February were approved and signed.

6.5 FINANCE

- a. Monthly payments for mobile – the revised payment schedule due to RPI increase was approved and the committee agreed that the contract to revert to a sim only deal when the current contract expires.
- b. Printing charges – it was agreed that the parish council will take on the full monthly cost of the printer contract totalling £7.99.
- c. Reserves – it was agreed that the clerk would record the following as use of reserves and identify appropriate values: -
 - Street light replacement
 - Waste, dog and grit bin replacements
 - Village noticeboards
 - Office equipment
 - Costs incurred for the management/disposal of the picnic site
- d. E payments – it was agreed that at the current time these would not be entered into. However, the RFO would ensure that any new bank accounts would have the capacity to fulfil e-payments.
- e. Signs for no advertising on Barham Church Lane – this was agreed. The RFO to identify potential suppliers and get quotes and order signs as appropriate. Then arrange for the parish contractor to erect and fit.
- f. Budget timeline – the committee approved a revised meeting schedule for 2020 which will be presented to the full council in July.

7.5 STREET CLEANING & GRASS CUTTING

Clerk to contact Tarmac to confirm their intentions. Also, to speak to the volunteers as well as the contracted street cleaners about additional availability.

Ongoing maintenance for the footpath between Coopers Way and Station Road was discussed and the committee agreed to the contractors quote for 3 times a year at a cost of up to £120 each time. Clerk to contact the contractor to action this.

8.5 CORRESPONDENCE

A donation request was received from EACH. The committee agreed not to provide a donation in this instance.

As requested by the May annual council meeting the committee discussed the proposed costs for moving to a new website. Costs for the creation of a blank website to move to will be £50, training for the new website would initially be £40 for 2 hours and then the annual fee of the website would be £100. The committee agreed that this was an appropriate way forward and the clerk was authorised

to make the arrangements to set up the new website using Suffolk Cloud. The clerk will liaise with Claydon & Whitton Parish Council, the Village Hall Committee and others involved with the current website as and when required.

When the new website is active the committee have asked the clerk to write to those currently supporting the current website to thank them for their contribution over the years.

The meeting closed at 9.10pm and the next Finance Committee meeting is on Monday 9th September 2019 at 7.30pm in the Claydon & Barham Village Hall.

Chairman

Date